

Local Access Forum Meeting - Minutes		Date: 18-07-2019
Attendees Maire McQueeney (MM) <i>Chair</i> Luke Burstow (LB) John Funnell (JF) Dave Brookshaw (DB) Becky Walton (BW) Annie Brown (AB) Peter Jarman (PJ) Melissa LaRoque (ML) Sue LaRoque (SL)	Chantelle Hoppé (CH) Paul Holloway (PH)	Apologies: Andrew Coleman (AC) Stephanie Stammers (SS)

Agenda Item	Discussion	Actions	Responsibility	Date by
1. Local Cycling & Walking Infrastructure Plan (LCWIP) Paul Holloway	<p>Paul is a Transport Planner with BHCC (Transport Policy Team) with a background in sustainable travel, cycling strategies, LTPs and urban planning.</p> <p>With the LCWIP the key word is Infrastructure – its less about programs to encourage modal shifts.</p> <p>Government Investment plan to double cycling by 2025 and increase walking – asking LAs to consider creating LCWIPs – suggesting a 10 year timeframe.</p> <p>At the moment we're at about 4.5% of people cycling to work and we want to double that.</p> <p>LCWIP is very much evidence based and the government has provided technical guidance and tools. These tools allow you to select the increase in cycling you are aiming for and then show where the major flows / corridors of cycling will occur across the city.</p> <p>PJ – lots of people come from outside of the city – will it pick up</p>			

them? PH It will pick up some cross border journeys but it's not perfect – for instance and cycle journey to the train station for someone commuting by train will count as a train journey. There is another tool to help identify routes and audits of walking & cycling routes.

Stages:

- 1) Scoping report – how we're going to go about making the plan and timescales (draft went to ETS committee 25/06/2019)
- 2) Gathering information – looking at what data we already hold, data from surveys e.g. school travel plans (what would encourage more cycling / walking; where are the key attractors and where's the worst collision hot spots. We hold a lot of data but it's also about talking to people.
- 3) Network planning (using the data gathered) – looking at routes with the highest demand like walking zones in central Brighton, Rottingdean high street, clusters around universities, parks etc. From this a sweet of potential network improvements.
- 4) This is followed by an auditing process – selecting routes to audit and looking at what improvements would be needed to accommodate cyclists
- 5) Prioritisation Phase. There are no additional funds to deliver on this project so must not raise expectations too high. Must look at what is value for money linked to number of users and other outputs like air quality, public health, carbon reduction etc. This results in a prioritised list and delivery plan. This will help in future funding bids...
- 6) Final stage is making sure the LCWIP is integrated into other strategies both within the council but also with outside

	<p>organisations like Sustrans, transport operators. The LCWIP proposals should help their decision making processes.</p> <p>The engagement phase will involve focus groups with ward members and key stakeholder groups, including walk-a-bouts in areas to look at potential for improvements. Once there is a list of prioritised routes it will go out to a wider consultation with the general public. This method is advocated by Newcastle and Bath local authorities because if general consultation is done too early you end up with a lot of very detailed feedback rather than more strategic input.</p> <p>DB – we have a lot of this information already? PH – we do but we are yet to put what we have through the government tools / software.</p> <p>When the scoping report went to ETS Committee it was approved subject to a Task & Finish Group being set up (councillor led – to scrutinize the project) so that members can be more involved in driving this initiative forward. The terms of reference for this group needs to be approved at ETS – the next committee meeting is on 8th October.</p> <p>This does delay the project (as were hoping for Spring 2020 completion). However, it does mean the LCWIP will tie in better to the new Local Transport Plan for the city – which will provide overall targets and objectives linked to public health / air quality etc.</p> <p>AB – the collating of data – is it all about commuting or are leisure journeys included too? With the South Downs on the doorstep and the seafront a lot of cycle journeys are for</p>			
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	<p>pleasure.PH- most data is focussed on commuting but counts across the city will include all journeys. PH recognises that recreation is as important as journeys to work.</p> <p>DB – attended recent Transport Partnership meeting and is concerned about too much strategy and not enough deliverables. Climate change is key – what we do in the next 10 years is crucial. ‘A world in which a 10 year old can cycle safely’ is a great heading to focus on – need to make it enjoyable. The LAF represents the whole of the city, not just the urban environment – 40% of BHCC is in the Downs. The ROWIP is comprehensive and can feed in ideas. Pollution is a real issue with more children suffering respiratory issues in the UK than in the rest of Europe. The LAF have produced a prioritised list of road crossings e.g. Dyke Road.</p> <p>PH at the information gathering phase they will come back to the LAF – especially to help inform the leisure side of journeys.</p> <p>PJ – should think about park & rides again</p> <p>PH – look at filtered neighbourhoods – close off the end of some parallel roads to make them more attractive to walking</p> <p>AB – when money comes in from developers it’s good to have projects to go</p> <p>PH – what you invest in terms of walking & cycling you get back a lot more in terms of improved health</p> <p>AB – Climate Crisis is now well on the agenda</p> <p>PH – E Bikes? Everyone agreed they are a good idea in the city due to hilly nature of the place</p> <p>Next LAF meeting is on 17/10 – should have a steer on Task & Finish group by then, PH offered to come back with an update and start information gathering on routes.</p>			
2. Membership	Nothing to report on new members	If anyone is	ALL	By next

	MM standing down at next meeting – need to find a new Chair – next meeting is AGM	interested in standing for Chair in October it would be greatly appreciated		meeting
3. Minutes of Last meeting	<p>3. GIS team – Highways search map working – keep an eye Online Access Map</p> <p>5. WEP – where are they at with the Plan?</p> <p>7. field margin – Roedean area needs cutting back</p>	<p>Keep an eye on Highways search map</p> <p>Find out where we are with WEP</p> <p>Works are now being carried out</p>	<p>CH</p> <p>CH</p> <p>CH</p>	<p>On-going</p> <p>By next meeting</p>
4. Information Updates (CH & SS)	<p>Maintenance & Management (CH)</p> <ul style="list-style-type: none"> • Vegetation clearance: both aebis have been off the road. Now one is up and running the team are catching up on cutting rights of way • Furniture: 3 gates repaired, 8 waymark posts replaced. Now Centrewire have delivered on gate retrofit we can proceed with program of gate replacement • Surfacing: New steps in behind Roedean open access area, Parish Lane re-surfaced (to create new easy access trail) • Obstruction: barbed wire left on ground by BW B21b has now been cleared <p>Legal & Mapping (SS)</p> <ul style="list-style-type: none"> • DMMOs: Ovingdean now complete and gate should be going in soon, Benfield has been re-submitted and is being processed, Black Rock report is now being drafted • Diversion Orders: Standean (standing item – awaiting ESCC & WSCC actions), Mile Oak – suggested diversion through farm yard – more direct route for walkers of FP P18 			

	<p>(suggested by Volunteer) – agreed by LAF to pursue</p> <ul style="list-style-type: none"> • Creation Orders: Fishersgate – awaiting WSCC to make a decision on width of path; Missing Links – notices have gone up. 			
<p>5. Rights of Way Improvement Plan (CH)</p>	<p>Update on projects contributing towards delivery of the ROWIP</p> <ul style="list-style-type: none"> • Rolling program of furniture replacement (least restrictive access Obj 7.1.1) • Resurfacing of Falmer Road path & Changing the Chalk bid with new links to Ditchling Beacon & Devil’s Dyke (multi-user paths Obj 7.1.2) • Parish Lane easy access trail & Ovingdean Grange Farm bridleway resurfacing (improve accessibility Obj 7.1.3) • Local Cycling & Walking Infrastructure Plan (see above); • Online access map for council website (improve online resources Obj 7.2.1) • Field work to upgrade intermediary signage (improve on the ground information Obj 7.2.3) • Whole Estate Plan – LAF to be involved in consultation (improve working relationship with farmers Obj 7.2.3) • Volunteer Path Wardens – 28 operating, covering 80% of countryside network (improve volunteer opportunities Obj 7.2.5) • Opening event for Parish Lane; publicise opening of new BW at West Hove Golf; England Coastal Path – new signage (Advertise promoted routes Obj 7.2.6) • Work with SDNPA to create ‘gateway’ signage at the urban fringe; Highways England have now completed feasibility study on A27 junction point improvements at 4 locations in BHCC – Devil’s Dyke Road, Mill Road, Carden Avenue, Ditchling 			

	<p>Road (improve accessibility to National Park Obj 7.4.2)</p> <ul style="list-style-type: none"> • Creation order for missing links / gaps behind Woodingdean at Norton Drive & Whiteways Lane in Rottingdean (Fill in Missing Links on Definitive Map Obj 7.5.1) 			
6. Missing Links (DB)	<p>Missing Links – not a lot of lost ways in BHCC CH and SS working on anomalies Parish Lane link – good route down to Rottingdean – one of the arteries to focus on Some Missing Links – tenancy agreements come up Challoners – new path behind Woodingdean (ML53) Sweethill – could go for historic path (PJ – Ramblers?) – when was it made permissive</p>	<p>Find out when the path was made permissive and pass on to PJ</p>	<p>CH</p>	<p>ASAP</p>
7. Farming & Access Issues (AB)	<p>Permissive paths under stwerdahsip – no progress Prioritised list of paths Meet the farmer – video placks – saddlescomb & annies farm Open farm Sunday at Saddlescomb was very successful Anti-social log – includes Mile Oak farm – log sent to Police and National Park – as a result – looking at traffic management beyond Truli Hill – illegal motorbikes – CH give some signs SDNPA meeting next week in Winchester if anyone else wants to attend – AB can't go but can't go next week if any else wants to attend</p>			
8. AOB	<p>BrightonMTB meeting with Cityparks at Wildpark. They are coming up with a proposal to give to the council. JF – what about Stanmer (Fiona Le Garsmeur leading on this) DB – Transport Partnership meeting on 9th July – useful having inputs into that. New chair taken over Ann Pissaridou. Minutes fairly soon if anyone interested</p>			

	<p>Conference on 15th June – about transport for the future. Walking & cycling was a part of that. Person from Sustrans – Roddy Crocket – very good. Perhaps interested in coming to the LAF.</p> <p>AC – emailed concerns about the surfacing on Ditchling Road multi-user path. CH – at the moment funds are being concentrated on trying to get the Falmer Road path re-surfaced as it is in a much worse condition. Once this is in hand we can look at the Dithcling Road path.</p>			
9. Date of next meetings	17/10/2019 (AGM)			